

The Guidelines for Applicants to Kanazawa University Short-term Exchange Programs (2016-2017)

These programs are designed for students from the institutions that have an exchange agreement with Kanazawa University who intend to study at Kanazawa University for a period of more than six months up to one year. While remaining enrolled at their home institutions, they study in a non-degree program at Kanazawa University for the purpose of taking credited classes or participating in independent research under the guidance of a supervisor.

	Program A	Program B	Program C	Program D	Program E
Name of program	Kanazawa University Student Exchange Program (KUSEP)	Kanazawa University Japanese Language and Culture Program	Kanazawa University Human and Social Sciences Short-term Exchange Program	Kanazawa University Semester Program	Kanazawa University Student Exchange Program for Science and Technology (KUEST)
Contents	<p>KUSEP is a short-term program, offering Japanese language classes, as well as classes lectured in English on Japanese culture and aspects of things, and on major subjects. There is no restriction as to the student's major field of study at his/her home institution. Japanese classes which are held 5 times a week and some of the other classes are compulsory. Beside the classes for this program, students with excellent Japanese proficiency are allowed to join in classes for general and professional education with Japanese students.</p> <p>For the student who hopes to concentrate on the study of the specialized field, Program C is suitable.</p>	<p>This program aims to provide students from overseas with an opportunity to improve their proficiency in Japanese language and to deepen their understanding of Japanese culture and society. The program consists of upper-intermediate to advanced level Japanese language courses (5 lectures per week), cultural courses taking up not only present day Japanese society and culture but also the rich traditional culture of Kanazawa (3 lectures per week), joint research project with the Japanese students (1 lecture per week) and a completion research (1 lectures per week).</p> <p>It is a one year program conducted solely in Japanese.</p>	<p>Students who hope to concentrate on the study of the specialized field are admitted in one of the colleges of Human and Social Sciences (undergraduate level) or Graduate School of Human and Socio-Environmental Studies at Kanazawa University. They attend classes on the curriculum of Kanazawa University, and/or study in their major fields at a graduate school. The students whose major are human and social sciences are eligible. Since classes are lectured in Japanese, high proficiency in Japanese is required in order to attend classes. However, if they wish to pursue their research in one of the graduate schools, students can be instructed in English.</p>	<p>The Semester Program is a half-year program with credit transfer. There is no restriction as to the student's major(s) at his/her home institution. This program mainly offers courses on the Japanese language, and Japanese culture and society. 5 Japanese classes per week are compulsory, in addition to some of the Japanese culture and society class meetings. Besides, depending on his/her proficiency in Japanese, the student is eligible to enroll in courses that are given throughout the university, including both general education courses and courses in various different fields of research.</p>	<p>KUEST is a short-term program, offering research activity at a laboratory, special Japanese language classes, as well as classes lectured in English on Japanese culture and aspects of things, and on major subjects. The students whose major are science or technology are eligible. Students will do their chosen research at a laboratory. Japanese classes which are held 4 times a week and some of the other classes are compulsory.</p>

Number of students to be accepted/ Number of students in the past year	Number of students to be accepted in 2016: around 40 Number of students accepted in 2015 : 40	Number of students to be accepted in 2016: around 10 Number of students accepted in 2015: 14 (excluding students applied through Japanese embassy)	There is no limit to the number of students for 2016 Number of students accepted in 2015: 38	Number of students to be accepted 2016: around 30 Number of students accepted in 2015: 13	Number of students to be accepted in 2016: 25 Number of students accepted in 2015: 20
Requirements for Application	Applicants must meet all requirements listed below. 1) Applicants should be full-time students, enrolled in the third or fourth year or master's programs in their home universities at the time of enrollment. (Students in doctoral programs cannot apply for this program.) 2) Applicants must have an excellent academic record. 3) Applicants must have a definite plan and purpose to study in the program. They must also have a strong will to devote themselves to the studies in the program. 4) Applicants must resume their studies at their home institutions after the completion of their studies at Kanazawa University. 5) Applicants must qualify for the 'college student' visa. 6) Applicants must have a good command of the English language to understand lectures in English. Also, it might be advisable to have taken more than 100 hours of Japanese language instruction before coming to Japan to ensure a smooth adjustment to life in Japan.	Applicants must meet all requirements listed below. 1) Applicants should be full-time students, enrolled in the third or fourth year in their home universities at the time of enrollment. 2) Applicants should be registered at a faculty or department of Japanese studies in their home country universities. 3) Applicants must have a good command of the Japanese language to converse, read and write basic Japanese (A level equal or higher to that of Japanese Language Proficiency Test level N2). 4) Applicants must have an excellent academic record. 5) Applicants must resume their studies at their home institutions after the completion of their studies at Kanazawa University. 6) Applicants must qualify for the 'college student' visa. 7) Applicants should be prepared to devote themselves to the studies of this program throughout the year. Enthusiasm on research work and class participation is a must.	Applicants must meet all requirements listed below. 1) Applicants must be full-time students in their home universities. 2) Applicants must have an excellent academic record. 3) Applicants must have a definite plan and purpose to study in the program. They must also have a strong will to devote themselves to their studies. 4) Applicants must resume their studies at their home institutions after the completion of their studies at Kanazawa University. 5) Applicants must qualify for the 'college student' visa. 6) Applicants wishing to attend classes and obtain credits must have a good command of the Japanese language to understand lectures in Japanese. <u>Applicants who wish to study at the College of Human and Social Sciences must have skills in the Japanese language equivalent to level N1 of the Japanese Language Proficiency test.</u> 7) Applicants wishing to study in their major fields at a graduate school must have a good command of the Japanese/English language to be instructed in Japanese/English and get an agreement to accept you from your desired professor before application. 8) Applicants should be healthy both mentally and physically with a commendable personality.	Applicants must meet all requirements listed below. 1) Applicants must be full-time students in their home institution who, at the time of enrollment to this program, are at least in their 3rd year in the undergraduate program or over, including graduate students in the master's program. (Note: Students in the doctoral programs are not eligible to this program.) 2) Applicants must have an excellent academic record. 3) Applicants must have a definite plan and purpose to study in the program. They must also have a strong will to devote themselves to the studies in the program. 4) Applicants must continue their studies at their home institutions after completion of their studies in this program. 5) Applicants must be qualified for the Student Visa in order to enter and stay in Japan. 6) Applicants must have a good command of the English Language in order to pursue their studies in this program.	Applicants must meet all requirements listed below. 1) Applicants should be full-time students, enrolled in the third or fourth year or master's programs in their home universities at the time of enrollment. (Students in doctoral programs cannot apply for this program.) 2) Applicants' major at their home institution should be science or technology and must have an excellent academic record. 3) Applicants must have a definite plan and purpose to study in the program. They must also have a strong will to devote themselves to the studies in the program. 4) Applicants must have the ability and the knowledge to take part in specialized research. 5) Applicants must resume their studies at their home institutions after the completion of their studies at Kanazawa University. 6) Applicants must qualify for the 'college student' visa. 7) Applicants must have a good command of the English language to

Requirements for Application	7) Applicants should be healthy both mentally and physically with a commendable personality.	8) Applicants should be healthy both mentally and physically with a commendable personality.			7) Applicants must have skills in the Japanese language, equivalent to level N3 (for students participate in Spring semester) or N5 (for students participate in Autumn semester) of the Japanese Language Proficiency test, in order to converse, read and write basic Japanese. 8) Applicants must be in good health both mentally and physically with commendable personality.	understand lectures in English. Also, it might be advisable to have taken more than 100 hours of Japanese language instruction before coming to Japan to ensure a smooth adjustment to life in Japan. 8) Applicants should be healthy both mentally and physically with a commendable personality.		
Period of Study Abroad	October 2016 - August 2017 (Students can depart from Japan after completion of the final exam in the first week of August, as long as there is no special circumstances such as a supplementary lecture.)	October 2016 - August 2017	From April 2016 through more than 6 months up to 12 months Applicants who wish to obtain credits must choose from the following. 1) April 2016 - September 2016 2) April 2016 - March 2017	From October 2016 through more than 6 months up to 12 months Applicants who wish to obtain credits must choose from the following. 1) October 2016 - March 2017 2) October 2016 - September 2017	April 2016 - August 2016 (Students can depart from Japan after completion of the final exam in the first week of August, as long as there is no special circumstances such as a supplementary lecture.)	October 2016 - February 2017 (If students wish, we can accept them for one quarter from October to Early-December 2016.)	1) April - August 2016 2) April 2016 - February 2017	1) October 2016 - February 2017 2) October 2016 - August 2017
Dispatch of Application Forms	October 2015	Beginning of February 2016 (<i>Tentative</i>)	October 2015		October 2015		October 2015	
Deadline for Applications	29 February 2016 (Mon.)	Late February 2016 (<i>Tentative</i>)	20 November 2015 (Fri.)	29 February 2016 (Mon.)	20 November 2015 (Fri.)	29 February 2016 (Mon.)	20 November 2015 (Fri.)	29 February 2016 (Mon.)

Notification of Results	June 2016	June 2016(Tentative)	December 2015	June 2016	December 2015	June 2016	December 2015	June 2016
Scholarship	<p>Participants belonging to the institutions which concluded the Memorandum on Student Exchange with Kanazawa University and having the nationality of countries or regions that has diplomatic relations with Japan will be paid monthly stipends and a relocation allowance, if accepted as a JASSO (Japan Student Services Organization) scholarship grantee. (Students of Taiwan and Palestine are also considered as eligible.)</p> <p>Monthly stipend : 80,000 yen(※as of 2015)</p> <p>Scholarship students must meet the following requirements.</p> <ol style="list-style-type: none"> 1) Students with commendable academic performance. 2) Students who need financial assistance to study abroad in Japan. 3) The monthly amount of the scholarship which students receive from other agency must be ¥80,000 or less. 	<p>Participants will be paid the following monthly allowance, if accepted as a Japanese Government Scholarship holder.</p> <p>Monthly allowance: 117,000 yen (*as of 2015) A round-trip air ticket (economy)</p> <p>Applicants for the scholarship must meet the following requirements.</p> <ol style="list-style-type: none"> 1) Applicants must have a nationality Japan Government approves. 2) Applicants must be from 18 years or over to less than 30 years of age, as of 1 April 2016 (Those born between 2 April 1986 to 1 April 1998). 3) Applicants who have not received a Japanese Government (Monbukagakusho) scholarship in the past three years (as of 1 October 2016). 	<p>Participants belonging to the institutions which concluded the Memorandum on Student Exchange with Kanazawa University and having the nationality of countries or regions that has diplomatic relations with Japan will be paid monthly stipends and a relocation allowance, if accepted as a JASSO (Japan Student Services Organization) scholarship grantee. (Students of Taiwan and Palestine are also considered as eligible.)</p> <p>Monthly stipend : 80,000 yen(※as of 2015)</p> <p>Scholarship students must meet the following requirements.</p> <ol style="list-style-type: none"> 4) Students with commendable academic performance. 5) Students who need financial assistance to study abroad in Japan. <p>The monthly amount of the scholarship which students receive from other agency must be ¥80,000 or less.</p>	<p>No JASSO (Japan Student Services Organization) or Japanese Government Scholarship in principle.</p>	<p>Participants belonging to the institutions which concluded the Memorandum on Student Exchange with Kanazawa University and having the nationality of countries or regions that has diplomatic relations with Japan will be paid monthly stipends and a relocation allowance, if accepted as a JASSO scholarship grantee. (Students of Taiwan and Palestine are also considered as eligible.)</p> <p>Monthly stipend : 80,000 yen(*as of 2015)</p> <p>Scholarship students must meet the following requirements.</p> <ol style="list-style-type: none"> 1) Students with commendable academic performance. 2) Students who need financial assistance to study abroad in Japan. 3) The monthly amount of the scholarship which students receive from other agency must be ¥80,000 or less. 			

Common Matters on Kanazawa University Short-term Exchange Programs

1. Applicants must submit the applications to Kanazawa University through their home institutions.
2. Kanazawa University will select prospective participants as well as candidates for scholarships and determine into which department the Program C students will be accepted.
3. **Each student is eligible to apply for only one of the above programs.**
4. **Applicants of the above scholarship programs cannot apply for a study abroad with JASSO scholarship or Japanese Government (Monbukagakusho) scholarship at another university, or for the Japanese Government Scholarship through a Japanese embassy at the same time.**
5. Those who are currently enlisted in military service cannot apply.
6. Tuition
 - (1) Tuition shall be waived for students from institutions that have concluded an agreement on mutual tuition waiver with Kanazawa University according to the number of students specified in the agreement.
 - (2) If the number of exchange students exceeds the specified one, or if a student is registered at an institution that has no such agreement, they will be obliged to pay tuition. Tuition as of 2015 academic year is given below. It might be revised in future.

Program A, B, C*, D and E * Program C (for the students who wish to obtain credits)	14,800 yen per credit International students except for students who study in their major fields without receiving credits are required to attend courses for at least 10 hours per week to obtain the status of residence in Japan. Cf. Seven courses (usually 14 credits) = 207,200 yen /semester
Program C (for the students who study in their major fields and do not need credits)	29,700 yen per month

- (3) For students in Program B receiving a Japanese Government (Monbukagakusho) scholarship, the tuition is waived regardless of the number of exchange students or lack of an agreement on tuition waiver.
7. Accommodations
Kanazawa University will arrange for your accommodation. (Students who choose not to live in the accommodation which is arranged by Kanazawa University, have to arrange housing by themselves after their arrival at Kanazawa. The monthly rent for an apartment (one bedroom with kitchenette, toilet and bath, unfurnished) in Kanazawa is from 40,000 to 60,000 and a deposit and key-money (nonrefundable) will be approximately 150,000 - 300,000 yen. Also, students will be required to join insurances. Real estate agents provide information on apartments and housing.)
8. National Health Insurance
All students are required to join the National Health Insurance. It costs about 1,500 yen per month. This insurance covers about 70% of charges for medical care and hospitalization.
9. Personal Accident Insurance for Students Pursuing Education and Research
All students are required to join the Accident Insurance for Students Pursuing Education and Research. It costs 1,000 yen per year. This insurance helps students against physical injuries arising from unexpected accidents during their educational and research activities.
10. Liability Insurance for Students Pursuing Education and Research
All Students of Program A, B D and E are required to join the Liability Insurance for Students Pursuing Education and Research. It costs 340 yen per year. This insurance covers compensation for damages caused during regular curricular activities, school events, extracurricular activities and commuting to and from them.

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11. Immigration to Japan

There are certain formalities that must be observed by international students intending to pursue studies in Japan. Students should possess a valid passport issued by their home country. They are also required to apply to their nearest Japanese diplomatic mission (embassy or consulate) for a "college student" visa. A "college student" visa will only be issued after the diplomatic mission is in possession of the applicant's "Certificate of Eligibility". However, Japanese Government Scholarship students do not need such a certificate. The Student Affairs Division of Kanazawa University shall submit the applications for the "Certificate of Eligibility" to the immigration office at Kanazawa on behalf of the exchange students. The "Certificate of Eligibility" will then be sent to the students. When applying for the visa, students must take the "Certificate of Eligibility" and their passport to the diplomatic mission. Students should also be sure to bring the "Certificate of Eligibility" with them and show it to the airport authorities when they enter Japan.

If you have any questions, please feel free to contact below.

Address	International Student Section, Global Affairs Support Office, Kanazawa University Kakuma, Kanazawa 9201292, Japan		
TEL	+81-76-264-5237 or 5293	FAX	+81-76-234-4043
E-mail	st-exch@adm.kanazawa-u.ac.jp		http://www-isc.ge.kanazawa-u.ac.jp/eg/index.html